

OPPORTUNITY TO SERVE

Communications and Web Design Trainee

BTL, a Christian faith-based organisation, involved in Language Development, Bible Translation, Literacy and Community Development among minority languages of Kenya, is seeking to recruit highly motivated born again Christian with a good Christian standing, demonstrated spiritual maturity, integrity and a calling to serve to fill the position above.

RESPONSIBILITIES

1. Webpage layout
2. Writing and editing content
3. Updating websites
4. Creating back-up files
5. Collecting and documenting human-interest stories
6. Taking and editing photographs and videos
7. Managing and networking through social media platforms
8. Newsletter writing and publication

QUALIFICATIONS

1. First Degree in Communication, additional training in website and graphic design is an added advantage
2. Two (2) or more years of related experience
3. Excellent writing skills
4. Video and photography skills
5. Video editing skills
6. Up-to-date with current communication trends
7. Initiative and self-drive
8. Willingness to travel
9. Willingness to work extra hours as need arises
10. Interest in serving in a Christian ministry

Applications with a detailed CV, copies of certificates, and three referees (Professional, Social and Church), office and mobile telephone contacts for both applicant and referees to be emailed (preferred) or posted and to reach the under mentioned by **Tuesday 12th September 2017**

HUMAN RESOURCES MANAGER
BIBLE TRANSLATION AND LITERACY,
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