



# Bible Translation & Literacy E.A

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## OPPORTUNITY TO SERVE

BTL, a Christian faith-based organisation, involved in Language Development, Bible Translation, Literacy and Community Development among minority languages of Kenya, is seeking to recruit a highly motivated, ministry minded individual and born again Christian with a good standing, demonstrated spiritual maturity, integrity and a calling to serve to fill the position below in our Christian International Conference Center (CICC) - Ruiru.

### COOK

Reporting to the Head Chef, the Cook will be responsible for all food preparation, verifying that food preparation meet the right quality and quantity requirements and maintaining the highest sanitation standards.

#### Duties and Responsibilities

1. Wash, cut and prepare foods designated for cooking.
2. Prepare soups, salads, meats, accompaniments, vegetables, and desserts.
3. Handle both a la carte and Table d’hote menu orders.
4. Maintain sanitation, health, and safety standards in work areas.
5. Measure and mix ingredients required for specific food items being prepared.
6. Operate large-volume cooking equipment such as grills, deep-fat fryers, or griddles.
7. Prepare and serve beverages such as coffee, fresh juices and fountain drink
8. Verify that prepared food meets requirements for quality and quantity.
9. Clean, stock, and restock workstations and display cases.
10. Portion, arrange, garnish and serve orders to customers at windows, counters, buffet or tables.

#### Requirements

1. At least certificate in food production or a catering related course from a reputable institution.
2. Three-year work experience in a busy, fast-paced restaurant.
3. Have a valid food handlers certificate.
4. Conversant with use of new cooking equipment in the hotel industry.
5. Up to date on new cooking trends in the hospitality.

Applications with a detailed CV, copies of certificates, and three referees (Professional, Social and Church), Office and mobile telephone contacts for both applicant and referees be emailed (Preferred) or posted to reach the under mentioned by **Wednesday 14<sup>th</sup> September 2022**

**HUMAN RESOURCES MANAGER  
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**Only short-listed candidates will be contacted**